

**MARIN ROD AND GUN CLUB
REQUEST FOR CLUBHOUSE RENTAL
Return to: PO Box 493, San Quentin, CA 94964**

Intended event: _____ Date of Event: _____

Sponsor: _____ Address: _____

Time of Event: _____ A.M./P.M. (circle one) until _____ A.M./P.M. (circle one).

Estimated number of guests _____ Caterer _____

Club Area Requested:

Hall \$500.00 for 5 hours. \$100.00 p/h thereafter
(Conservation and member group fee. Other rates may be applicable)

Private Party total use of Club \$2,000

Bayside lawn and patio (gas BBQ) only. \$100

Main bar: Shared use by guests and members until normal closing time (6:45 PM).
Exclusive use by guests thereafter

Hosted No Host

ANTICIPATED NEEDS (added costs)

Private Bar: Facility closed to members at beginning of the event (\$150)

(Note: our license requires the use of Marin Rod and Gun Bartenders)

Separate bar in side room with exclusive use by guests (\$200.00)

Corkage fee for renter provided wine \$3.00 p/b. Estimated number of bottles _____

Use of round tables (seats up to eight) (\$200.00)-

(Note: 37 round tables available. Up to 31 tables will allow for a dancing area.)

Number of tables needed _____ Number of chairs needed _____

Rectangular tables are provided at no additional cost. Club will provide tables and chairs. Renters will set them up in desired configuration.

PA System: Specifics _____

Kitchen (includes stove, double ovens, and dishwasher) \$175

Dishes, silverware, utensils –Number needed: _____ \$75

Coffee pots - number needed: _____ \$10 each

DEPOSIT: \$ _____ RECEIVED: _____ Estimated Total Rental Fee: _____

I have read and accept the fee schedule I understand that all fees in excess of the deposit will be billed later. An insurance policy for \$1,000,000 identifying Marin Rod and Gun Club as additional insured will be provided at least three weeks before the event. Failure to provide insurance documents will result in cancellation of the event.

By: _____ Contact Number _____
User/Renter's Authorized Representative Date